



The Discovery School



Online Safety Policy

Child Version



What does Online Safety mean?

Online Safety is making sure we are safe on the internet and feel protected when using any technology.

What is our Online Safety policy for?

Our Online Safety policy helps both the adults and the children at The Discovery School to:

- be a responsible digital citizen
- know what to do in a difficult situation when online
- know how to keep safe online

How can I be a responsible digital citizen?

- We ask permission from adults in school to use any technology.
- We only use websites and search engines that adults in school know are safe.
- We never share personal information about ourselves online such as; our names, addresses or the school we go to.
- We never arrange to meet people we don't know.
- We always tell an adult if we see anything we are not happy about online.
- We think carefully before clicking or opening anything online.

How adults in school help us to use technology safely?

- We will teach you how to recognise risks in different situations and how you can protect yourselves and stay safe
- We will teach you to know where to get help if you are worried or unhappy about something
- We will teach you how to stay safe online
- We have special filters which keep viruses and information that is not suitable for you away.
- We make sure that all the adults in school have training to help children keep safe online.



What do I do if I have a worry or concern?

You can talk to anyone at The Discovery School if you have a worry or concern - including your Teacher, Teaching Assistants, Miss Gobell, Mrs Oakes and Mrs Wilce-Cordner. You can also write a note to an adult or ask a friend to help you tell an adult if you are worried. You can also fill in our online worry box.

It is Miss Gobell's special job to keep you safe and sometimes adults will talk to her if they are worried about you. She will help you get the help you need to feel safe again.



If you have a worry, tell an adult and don't keep it a secret if someone is:

- bullying you online (cyberbullying)
- saying things to you that you do not like or which upsets you
- making you do things online which makes you worried
- says or sends unkind things to you over the internet or on your mobile phone
- doing or saying things which make you feel uncomfortable



Here are some other people who can help you to keep safe online, if you don't want to talk to anyone at school.



Written in collaboration with:

This block contains three logos: 'The Discovery School' with a globe and the motto 'The best you can be', 'Kings Hill Primary School' with a tree icon and the motto 'Inspired to Believe, Inspired to Achieve', and 'OFFHAM PRIMARY SCHOOL' with a red shield containing a white 'T'.

Also written with the help of The Discovery School digital leaders.

A small version of the globe logo from The Discovery School is located at the bottom of this block.