

Start:

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# SEND Process

**Parent:**

I am worried about my child's progress. What should I do?

**Teacher:**

I am worried about a child's progress.

Contact your child's teacher and he/she will give you the answers to your concerns.

Quality First Teaching (QFT) strategies and interventions will be put in place to support the child's learning.

No progress is identified

Progress is identified. Support through QFT will continue.

Teacher will complete the SEN Referral Form for the SENCO.

Class teacher will contact parents to discuss concerns

SENCO to contact parents if underlying issues are identified

The SENCO will follow the Graduated Approach: Assess, Plan, do and review.

The SENCO will plan the additional Provision and SEN support will be in place. The child will be put in the SEN Register.

First Assessment will be the WRIT\* and depending on the results it will follow a TAPS\*, TVPS\*, LUCID\* or PhAB2\*. Speech & Language Therapy Assessment by an independent Speech and Language Therapist will be carried out if needed.

If there are not underlying issues identified.

If the child makes good or expected progress. The child will be taken off the SEN register

If no progress has been observed the SENCO will contact external Agencies with parental consent and Specialist Teaching support will be requested.

If the child makes no progress the school will request an EHCP to the Local Authority - Kent County Council.

\*WRIT: Wide Range Intelligence Test.  
\*TAPS: Test of Auditory Processing skills.  
\*TVPS: Test of Visual Perceptual Skills.  
\*LUCID Rapid: Dyslexia screening.  
\*PhAB2: Tests of phonological awareness in children aged 5 -11 years.