

**The Discovery School**

**EYFS Risk Assessments 2021-22**

**Reception Class**

# Why risk assess?

Across the Early Years environment, we aim to offer a wide range of exciting and engaging learning opportunities to help develop children’s foundation skills. In any situation where there are a number of children working and playing together there are risks but there are also benefits. We take the health and safety of children very seriously and assess each situation by considering the potential risks and the benefits and then through discussion we can decide if the risks can be managed appropriately and that the benefits are valid, reasonable and productive in moving children’s learning forward.

The following risk assessments cover the main areas of the indoor and outdoor environment. The general checklist covers our daily considerations before opening up the environment to the children. Toileting, first aid and safeguarding are covered in our handbook and by whole-school policies available on the school website. Trips are covered separately using whole-school risk assessment forms and are agreed on a trip-by-trip basis by the Headteacher.

All risk assessments are reviewed yearly to ensure they are up-to-date and relevant however, an assessment will be made immediately if there is an incident or an area of the environment is adapted or changed in any significant way.

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* Sand and water
* Construction/Brick Area
* Stage
* Surrounding spaces

# Daily Safety Check

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| **Item** | **Details** |  |
| **OUTDOOR ENVIRONMENT** |
| 1 | EYFS gate is locked once all the children are in |  |
| 2 | Check for any animal excrement and dispose of appropriately |  |
| 4 | Check under the canopy, sweep if necessary |  |
| 5 | Pick up litter or any slip hazards |  |
| 6 | Check climbing frame can be used – children are not able to use if it is wet |  |
| 7 | Check blue surface around frame is dry and not wet – use cones to warn children of slip hazard |  |
| 8 | Check outdoor furniture is safe  |  |
| 9 | Remove any broken/unsafe outdoor toys and equipment |  |
| 10 | Check the outdoor surface is safe |  |
| 11 | Ensure all resources are stored safely and at child height  |  |
| 12 | Check for any mould or fungus – corner off if appropriate |  |
| 13 | No stables to be used outdoors |  |
| 14 | Shed doors for resources to be opened with door stops |  |
| **INDOOR ENVIRONMENT** |
| 1 | Check toilets and sinks are clean and there is sufficient toilet paper and soap. |  |
| 2 | Check indoor furniture and equipment is safe. |  |
| 3 | Check plug sockets are covered. |  |
| 4 | Check the snack table is clean and that the children have access to fresh water |  |
| 5 | Unlock the fire door to the outside area |  |
| 6 | Place chairs out around tables and check for damage |  |
| 7 | Check classroom floor  |  |

**Benefit Risk Assessment: Indoor Activities**

## Prepared by: N.Aiston Date:20/07/2021

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| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice – their assessment of risk** | **Risk Assessment****(use Matrix)** | **Elimination/ Control methods** | **Who/When** |
| **L** | **C** | **R** |
| **Malleable activities** | Physical development as well as motor skills practice. | Possible allergic reactions to materials.Consumption ofmaterials. |  | possible | minor | MODERATE | Check all information on allergies and avoid allergens. Make sure all other materials are sensitive and are diluted according to the instructions. Children follow the no consumption rule in this area | Staff and children |
| **Toy boxes/baskets** | Add stimulus to play increasing vocabulary, interaction and communication. | Falling toys, heavy boxes being moved unsafely, trapped fingers ordrops on toes. |  | possible | moderate | HIGH | Ensure boxes and baskets are not overloaded.Provide low storage for boxes.Adults to oversee manual handling and model safe techniques. | Staff and children |
| **Slips and trips** |  | Children trip or slip on toys left on the floor |  | possible | minor | MODERATE | Set expectations about how much can be out at any one time and encourage children to tidy up what they are no longer playing with to keep the environment safe.Any spills on floor to be mopped up straight away.Any objects on floor that could be a triphazard to be picked up. | Staff and children |
|  **Scissors, hole punches** | Promotes the children’s motor skills and creative play | Children cut themselves or others |  | possible | minor | MODERATE | Talk to the children about the use of scissors, e.g. for paper and card. The scissors must be used to cut. Make it clear to the children that you don’t use the scissors to cut hair or each other’s clothes. Model to the children how to use scissors and walk with them safely. Model how to use the hole punches.  | Staff and children |
| **Open shelves** | Encourage independence and self-selection of resources | Children climb the shelves or hang of it causing shelves to fall |  | Unlikely  | moderate | MODERATE | Talk to the children about the open shelves and how to use them safely. Encourage the children to find an adult if a child is using the shelves incorrectly. | Staff and children |

**Benefit Risk Assessment: Mud Kitchen**

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| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice – their assessment of risk** | RiskAssessment (use Matrix) | **Elimination/ Control methods** | **Who/When** |
| L | C | R |
| **Contact with soil** | Exposure to beneficial bacteria to build a healthy immune system. Sensorial open ended materials.Normal childhoodexperience. | Ingesting soil |  | unlikely | minor | LOW | Provide hand washing facilities during and after playEstablish good handwashing routines. Children encouraged to follow a no consumption routine in this area | Staff At thebeginning of each session |
| **Soil contamination** | Children can be involved in checking the area before play creating a sense of ownership and raising awareness of potential hazards | Ingesting/ absorbing contaminated soil |  | unlikely | minor | LOW | Soil should be checked for contaminants daily, before playThis is part of the daily checklistChildren follow the no consumption rule in this areaNot using manure or any chemicals on thegarden or surrounding areas. | StaffPart of daily checklist |
| **Washing up hands** | Children learn good hygiene practices | Wet areas Slips and trips |  | possible | moderate | HIGH | Provide washing facilities and at times of extreme mud, provide rinsing facilities outside.Staff to monitor floor areas for water and mop up when necessary. | Staff to monitor |
| **Washing up utensils, equipment** | Involving the children in the cleaning and tidying creates a sense of ownershipCan help with fine andgross motor skills | Manual handling Moving pots and pans |  | unlikely | minor | LOW | Ensure buckets and baskets are not overloaded.Provide low storage for pots and pans. Adults to oversee manual handling and model safe techniques. | Staff to monitor |
| **Water** | Adds a new dimension to the play, changing the states of materials so children can mix, tip, pour and stir to create potions, stews and soups.Covers aspects of maths,and science. | Drowning Flooding during prolonged or heavy rain |  | rare | catastrophic | HIGH | Containers provided do not allow children to fall in.Teachers to supervise where large trugs are in use and do not fill deeply.Staff to monitor area during prolonged heavy rain | Staff to monitor |

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| **Water** | As above | Stagnant water, consumption/ absorption of contaminants |  | unlikely | moderate | MODERATE | Water containers are emptied at the end of each session/ day so they do not go stagnant.Water containers are emptied regularly and check for contaminants.Children are encouraged to follow a no consumption routine in this area.Children are made aware of the hazards ofstagnant water. | Staff to monitor |
| **Wet/dirty clothes** | Children become responsible for their own belongingsChildren practice changing clothes and shoes | Children get cold |  | possible | insignificant | LOW | School has a supply of mud suits and wellies.Parents are asked to supply coats that they do not mind getting muddy. | School Parents |
| **Gravel, pebbles, woodchip or other pieces of natural****material** | Fine and gross motor skills are developed when lifting, mixing, stirring and pouringThe connection to nature | Choking |  | unlikely | moderate | MODERATE | Any children who are likely to explore putting things into their mouths are identified and given greater supervision in this areaChildren encouraged to follow a no consumption rule in this area | Staff |
| **Using plants and other foraged natural materials** | Connection to nature Creative stimulus SensorialOpen ended materials | Ingesting or absorption of poisonous plants Allergies |  | unlikely | moderate | MODERATE | Raise the risk of eating plantsPlants within the play area are chosen carefully.Adults to remove hazardous plants Children encouraged to follow a no consumption rule in this area.Children encouraged to wash their handsafter play. | Staff |

**Benefit Risk Assessment: Allotment/Digging**

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| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice – their assessment of risk** | **Risk Assessment****(use Matrix)** | **Elimination/ Control methods** | **Who/When** |
| **L** | **C** | **R** |
| **Contact with soil** | Exposure to beneficial bacteria to build a healthy immune system. Sensorial open ended materials.Normal childhoodexperience. | Ingesting soil |  | unlikely | minor | LOW | Provide hand washing facilities during and after play.Establish good handwashing routines. Children encouraged to follow a no consumption routine in this area | Staff At thebeginning of each session |
| **Soil contamination** | Children can be involved in checking the area before play creating a sense of ownership and raising awareness of potential hazards | Ingesting/ absorbing contaminated soil |  | unlikely | minor | LOW | Soil should be checked for contaminants daily, before play.This is part of the daily checklistChildren follow the no consumption rule in this area.Not using manure or any chemicals on the garden or surrounding areas. | StaffPart of daily checklist |
| **Washing up hands** | Children learn good hygiene practices | Wet areas Slips and trips |  | possible | moderate | HIGH | Provide washing facilities and at times of extreme mud, provide rinsing facilities outside.Staff to monitor floor areas for water and mop up when necessary. | Staff to monitor |
| **Using gardening tools** | Children develop safe handling skills; understand the purpose of gardening tools. | Cuts/grazes from using tools.Poking or eye injuries. |  | possible | moderate | HIGH | Ensure children are show how to use the tools safely and that they only work under supervision when using sharp tools.Make sure tools available are child sized and appropriate.Check all tools regularly for damage andreplace where necessary. | Staff and children |

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| **Growing own food to cook in the environment** | Scientific knowledge of plants and growth cycles. Understanding about environmental issues.Cooking and tasting a variety of home-grown foods. | Allergic reaction to foods. |  | unlikely | moderate | HIGH | Ensure all information on allergies is stored centrally and all staff are aware of known allergens.Parents to inform school of any changes and updates and ensure all medication is in school. Staff to check dates and ensure all medication is stored centrally and in date. Plan activities carefully for children with allergies considering ingredients and possible sources for reaction. Source alternative safe ingredients wherenecessary. | Staff, parents, children |
| **Cooking and****/or eating food grown in the allotment** | Knowledge of foods and how they grow. An understanding of healthy diets. | Allergic reaction to food.Consumption or absorption of a contaminant. |  | unlikely | moderate | HIGH | Children to understand not to put anything in their mouths in this area.Foods harvested to be washed and prepared safely. Staff carrying out cooking activities to have the relevant food hygiene certification. (EYFS manager to ensure this is kept up to date)Children to be involved in safe foodpreparation to develop their understanding. | Staff and children |
| **Water** | As above | Stagnant water, consumption/ absorption of contaminants |  | unlikely | moderate | MODERATE | Water containers are emptied at the end of each session/ day so they do not go stagnant.Water containers are emptied regularly and check for contaminants.Children are encouraged to follow a no consumption routine in this area.Children are made aware of the hazards ofstagnant water. | Staff to monitor |
| **Wet/dirty clothes** | Children become responsible for their own belongingsChildren practice changing clothes and shoes | Children get cold |  | possible | insignificant | LOW | School has a supply of mud suits and wellies.Parents are asked to supply coats that they do not mind getting muddy. | School Parents |

**Benefit Risk Assessment: Minibeasts**

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| --- | --- | --- | --- | --- | --- | --- |
| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice** | **Risk Assessment****(use Matrix)** | **Elimination/ Control methods** | **Who/When** |
| **L** | **C** | **R** |
| **Playing with minibeasts** | Learning about the world and comparing living things.  | Bacteria and viruses, sharp sticks |  | possible | insignificant | LOW | Explain to the children that they must wash their hands after playing with minibeasts. Do not put your hands in your mouth. Do not put the leaves and sticks in your mouth. Do not pick up the leaves and sticks and disturb the creature’s home. | Staff and children |
| **Snails** | The children get to explore the features of a snail and observe them exploring the bug hotel | E. coli |  | possible | insignificant | LOW | Give the children warning and tell them to keep their hands away from their mouth. Wash hands once finished with the activity. | Staff and children |
| **Beetles** | The children get to experience different beetles and their features | Beetle jaws – sharp centipedes jaws |  | possible | Insignificant | LOW | Provide brushes to put creatures into bug boxes for viewing. Give warning about shard jaws and clear instructions on handling and viewing. | Staff and children |

**Benefit Risk Assessment: Pond**

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| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice** | **Risk Assessment****(use Matrix)** | **Elimination/ Control methods** | **Who/When** |
| **L** | **C** | **R** |
| **Slippery / poorly defined pond edges / banks** |  | Children trip or fall. Children possibly fall into the pond. |  | possible | moderate | HIGH | Check pond before use and ensure children understand the pond rules before entering. Staff member to be in the pond at all times when in use. | Staff |
| **Hygiene** |  | Infection / disease Weils disease Poisoning (blue - green algae) |  |  possible |  moderate | HIGH | Ensure the children understand the rules before using the pond, provide hand washing station. Discuss hygiene with the children and help them understand how to keep themselves safe. | Staff and children |
| **Pond use** | Children learn about the world and understand change/local wildlife. | Injury from nets Slips, trips and falls Cuts and abrasions |  |  possible | moderate | HIGH | Check nets before use, check area to make sure there are no slip hazards. Have clear rules for the children to follow to keep themselves safe. | Staff and children |
| **Washing up hands** | Children learn good hygiene practices | Wet areas Slips and trips |  | possible | moderate | HIGH | Provide washing facilities, provide rinsing facilities outside. Ensure children wash their hands properly. | Staff to monitor |
|  **Gate closed and locked when not in use.** |  | Children could fall in the pond if an adult is not there to help |  | possible | moderate | HIGH | Gate for pond is locked with a padlock when not in use. | Staff |

**Benefit Risk Assessment: Climbing equipment and free standing play equipment**

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| --- | --- | --- | --- | --- | --- | --- |
| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice** | **Risk Assessment****(use Matrix)** | **Elimination/ Control methods** | **Who/When** |
| **L** | **C** | **R** |
| **Tyres** | Opportunity to see the environment from a different perspective, practice jumping, climbing and sliding from different heights Incorporate equipmentinto role play | Falling from a height, slipping on equipment |  | possible | moderate | HIGH | All children to have a safety talk before using the equipment and numbers are restricted to avoid collisions and overcrowding.Equipment is checked prior to use to ensure all parts are safe and secure.Equipment checked for stagnant water and tyres covered each night. | Staff and children |
| **Crates and planks, cable reels, tree stumps** | Children develop their motor skills and balance. Creative play. | Slips, trips or falls. Knocks from falling or moving blocks. |  | possible | minor | MODERATE | Children have a safety talk prior to using the equipment and agree how to use it safely. Daily reminders are given about assessing the risk in their play.Weather conditions to be considered when accessing the equipment.Area to be monitored to ensure surroundings are clear and surface is flat. All equipment is checked regularly to lookfor damage. | Staff and children |
| **Climbing frame** | Opportunity to develop their gross motor skills and opportunity for problem solving. | Falling from a height, slipping on equipment |  |  possible |  moderate | HIGH | All children to have a safety talk before using the equipment and numbers are restricted to avoid collisions and overcrowding.Equipment is checked prior to use to ensure all parts are safe and secure.Equipment checked every day to ensure it is not wet.  |  Staff and children |
| **Canopy Poles** | Holds up canopy roof for under cover areas. | Children run into the poles. |  |  possible |  moderate | HIGH | Talk to the children about outdoor rules and looking at the risks. Ensure the children understand where it is safe to run and where it is not. | Staff and children |
| **Sheds/role play house and resource cupboards** | Used to hold resources for the children to access for their learning.To support imaginative role play. | Children get hit by the doors or shut their fingers in the doors. Children run into the swinging doors. |  |  possible |  moderate | HIGH | Ensure the children make sure that there are door stops on the sheds so they do not blow shut. Ensure the children understand the risks of their fingers or body parts being shut in the doors of the sheds. Ensure the children understand the rules of the role play house and that it does not get over crowded or the door slammed. | Staff and children |

**Benefit Risk Assessment: Wheeled Toys/Bikes**

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| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice** | **Risk Assessment****(use Matrix)** | **Elimination/ Control methods** | **Who/When** |
| **L** | **C** | **R** |
| **Riding on and being a passenger on the bikes** | Physical development, spatial awareness, communication and social skills. Part of creative play. | Knocking other children, clothing trapped in moving parts, bikes tipping. |  | possible | minor | MODERATE | Involve children in safety talks about using the bikes in the outdoor space.Make sure children do not wear scarves in the garden to avoid tangling in wheels.Limit the number of wheeled toys in the garden at any one time and keep them to hard surface area to avoid muddy/slippy wheels.Ensure all wheeled toys are checked over regularly for damage and replaced whennecessary. | Children and staff |
| **Scooting around the outside area** | Physical development,co-ordination. Social and creative play. | Knocking into other children, scooters tipping/sliding. Clothing trapped in moving parts |  | possible | minor | MODERATE | Involve children in safety talks about using the scooters in the garden space.Make sure children do not wear scarves in the garden to avoid tangling in wheels.Limit the number of wheeled toys in the garden at any one time and keep them to hard surface area to avoid muddy/slippy wheels.Ensure all wheeled toys are checked over regularly for damage and replaced whennecessary. | Children and staff |
| **Shuffle boards** | Physical development, coordination and balance | Tipping off the board.Overshooting the board/ falling off. |  | possible | minor | MODERATE | Model to the children how to ride the boards safely.Check boards over each time they are out to check wheels are secure and turning freely. Keep flat surface area coned and clear for the boards. Remove all other wheeled toys at these times. | Children and staff |

**Benefit Risk Assessment: Sand and Water**

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| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice** | **Risk Assessment****(use Matrix)** | **Elimination/ Control methods** | **Who/When** |
| **L** | **C** | **R** |
| **Sand play** | Sociable play, motor skills, creative play, language development. | Sand flipping up into eyes. |  | unlikely | minor | LOW | Talk to the children about playing together in the sand and use the rhyme – ‘the sand stays down low or out you go’Monitor the number of children playing in the sand pit and regulate if necessary. | Staff and children |
| **Slipping on loose sand around the pit** | Children benefit from playing in a large sand pit and connecting with the material. | Children slip and injury themselves on loose sand surrounding the pit. |  | possible | minor | MODERATE | Adult to model how to empty sand from wellies, into the sandpit.Adults to monitor and clear the build-up of sand around the pit.Sweep sand from the walls into the sandpitbefore the cover is placed over the sand. | Staff |
| **Sand contamination** | Children can be involved in checking the area before play creating a sense of ownership and raising awareness ofpotential hazards | Ingesting/ absorbing contaminated sand |  | unlikely | minor | LOW | The cover needs to be in place at the end of each day. Adults to remove the cover and check for any contamination.Area around the sandpit to be checked each day for any contamination, rubbish blown in, animal droppings etc. | Staff |
| **Sand and water** | Sociable play, motor skills, creative play, language development. Science and mathematical development. | Water or sand splashed into eyes, consumption of materials. |  | possible | minor | MODERATE | Involve the children in setting the safety rules in these areas. | Staff and children |
| **Sand and water** | Sociable play, motor skills, creative play, language development. Science and mathematical development. | Slipping on sand and water on the floor |  | possible | minor | MODERATE | Staff to monitor these areas and encourage children to spot and help clear spillages to reduce the risk of slips. | Staff and children |
| **Water tray play** | Science exploration on water movement, maths capacity, motor skill development infilling and pouring. | Children become wet and cold |  | unlikely | minor | LOW | Staff to consider the temperature outside before placing water trays out. If children are playing at the water ensure cover-ups are available to use. | Staff and children |
| **Water** | As above | Water is dirty or contaminated |  | unlikely | minor | LOW | All water trays to be emptied at the end of the session/day and refreshed with clean water each day. If children have transported soil/sand or other materials into the water then trays need to be washedbefore they are refreshed. | Staff then children |
| **Water toys** | Offer creativity in the water play, can facilitate maths and science talk andinteractive play. | Toys hold water and become mouldy or contaminated. |  | unlikely | minor | LOW | Staff to ensure all water toys are drained and left to dry overnight – toys are periodically sterilized and checked for mould. Toys to be replaced whennecessary. | Staff and children |
| **Sprays/bubbles** | Aiming skills. Blowing.Coordination. | Bubble solution or spray in the eye. |  | possible | minor | MODERATE | Staff to involve children in assessing the risks of blowing bubbles or spraying water and look at how to do it safely.Staff to supervise use of bubbles. | Staff and children |

**Benefit Risk Assessment: Construction area/brick play**

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| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice** | **Risk Assessment****(use Matrix)** | **Elimination/ Control methods** | **Who/When** |
| **L** | **C** | **R** |
| **Sticks** | Gross motor skills, enhance children’s imaginative play | Twigs in eyes  |  | Likely | Moderate | MODERATE | Explain to the children that sticks need to be kept down low. The children will be provided with large open space to handle large sticks. The children will be reminded and encouraged to be aware of other children around them. | Staff and children. |
| **Crates and cable reels** | Gross motor skills, loose parts to enhance children’s imaginative play | Crates and cable reels falling |  | Likely | Moderate | MODERATE | Explain to the children that heavier items fo at the bottom to act as an anchor. Stack no more than 2 crates or cable reels on top if each other.  | Staff and children  |
| **Gravel, pebbles, woodchip, nuts and bolts other pieces of natural****material** | Fine and gross motor skills are developed The connection to natureThe opportunity to use imagination using loose parts | Choking |  | unlikely | moderate | MODERATE | Any children who are likely to explore putting things into their mouths are identified and given greater supervision in this areaChildren encouraged to follow a no consumption rule in this areaModel to the children how to use the nuts and bolts safely. | Staff |
| **Lifting large wooden blocks** | Gross motor skills, loose parts to enhance children’s imaginative play |  Dropping bricks on themselves or others. |  |  possible |  moderate | HIGH | Ensure the children understand how to keep themselves safe with the wooden bricks, do not stack them above their height. Children to wear appropriate clothing to keep themselves safe, for example helmets/high vis jackets. | Staff and children |
| **Using real bricks** | Gross motor skills, loose parts to enhance children’s imaginative play | Dropping bricks on themselves or others.Hurting their hands. |  |  possible |  moderate | HIGH | Ensure the children understand how to keep themselves safe with the wooden bricks, do not stack them above their height. Children to wear appropriate clothing to keep themselves safe, for example helmets/high vis jackets. With bricks children use gloves to protect their hands. | Staff and children |

**Benefit Risk Assessment: Stage area**

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| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice** | **Risk Assessment****(use Matrix)** | **Elimination/ Control methods** | **Who/When** |
| **L** | **C** | **R** |
| **Stage area** | The children develop social skills, creative skills and communication and language  | The children fall of the stage or trip on the low level stage  |  | Possible  | Minor | Moderate | Make the children aware of the raised stage and to walk at all time. Show the children where the stage stops and talk to them about what will happen if they are not paying attention. | Staff and children |
| **Musical instruments** | The children develop the creative skills and communication and language  | The children trap fingers in different parts of the instruments  |  | Possible | Minor | Low | Show the children how to use each instrument correctly and safely. Encourage the children to show each other how to use the instruments correctly. | Staff and children |

**Benefit Risk Assessment: Surrounding spaces**

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| **Activity/Hazard** | **Benefit** | **Risks** | **Children’s voice** | **Risk Assessment****(use Matrix)** | **Elimination/ Control methods** | **Who/When** |
| **L** | **C** | **R** |
| **Bushes and Fences** | The bushes stop people from seeing into the school, they teach the children about growth and they contain living things.  | The children crawl behind the bushes and get hurt by the sticks or caught in the fence. The children hide in the bushes and people who live in the surrounding area can speak to the children.  |  | Possible  | Minor | Moderate | Ensure children have clear rules to follow and they can explore the bushes with a staff member. Children understand the rules on speaking to strangers. | Staff and children |

RISK MATRIX

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| Risk Matrix |
| **Likelihood** | **Consequence** |
|  |  | Insignificant | Minor | Moderate | Major | Catastrophic |  |
| Almost certain | Moderate | High | High | Extreme | Extreme |
| Likely | Moderate | Moderate | High | Extreme | Extreme |
| Possible | Low | Moderate | High | High | Extreme |
| Unlikely | Low | Low | Moderate | High | High |
| Rare | Low | Low | Low | Moderate | High |

